MINUTES FOR THE ASCERTAINMENT AND PROVISIONAL BALLOT MEETINGS
FOR THE NOVEMBER 8 PRESIDENTIAL ELECTION

Wednesday November 9, 2016 9:30am
9248 Lee Avenue, Manassas, VA 20110, Second Floor

The Ascertainment meeting was called to order by Chairman Williams at 9:47am and seconded by Secretary Scarborough

"Mr. Chairman – I have given sufficient notice of this meeting and the Provisional Ballot Meeting and I have the certification of the public notice requirements documents here.

"Mr. Chairman, request permission for staff to begin research of the Provisional Ballots cast via the 1A Envelopes in yesterday's election" Stated by GR/DE White.

Motion made by Chairman Williams, seconded by Secretary Scarborough.

"Mr. Chairman, request permission for staff to begin copying Provisional Ballot Logs, and to properly redact PII from those documents to be made available for public inspection." Stated by GR/DE White.

Motion made by Chairman Williams, seconded by Secretary Scarborough.

"Mr. Chairman, request permission inspect Envelope 2As for proper preparation by the Officers of Election and to be sent over to the Clerk of Court by noon today." Stated by GR/DE White.

Motion made by Chairman Williams, seconded by Secretary Scarborough.

"Mr. Chairman, request permission to proceed with sending over Envelope 3s and 6s to the Clerk of Court with the proper Certificate of Custody prepared by staff and signed by the Electoral Board and staff. The Envelope 3s contain the counted used ballots from the election and Envelope 6 contains the unused ballots" Stated by GR/DE White. *(The Certification of Custody for these Envelopes are included in the minutes.)*

Motion made by Chairman Williams, seconded by Secretary Scarborough.

At about 10:30 the Registrar requested assistance with the inspection of Envelope 2A and requested a motion from the Board.

"Mr. Chairman, I am not finding all of the 2A Envelopes and also finding that not all were properly prepared by the Officers of Election. Request Board assistance with this task and sending an email to the Clerk of Court advising that we will not make the noon deadline for Envelope 2A to be sealed with the Clerk of Court." Stated by GR/DE White.

Motion made by Chairman Williams, seconded by Secretary Scarborough.

PROVISIONAL BALLOT MEETING
DAY 1 NOVEMBER 9, 2016

The Provisional Ballot meeting was called to order by Chairman Williams at 12:02pm and seconded by Secretary Scarborough

The Chairman asked if there were any voters in attendance to present information to the Electoral Board.

Mr. Miller, a voter who votes at Heritage Hunt precinct was present with his wife to present his case. Mr. Miller had to cast a provisional ballot on election day because his voter record showed that he was a Fairfax voter registered at Mr. Miller's previous old address on Shari Drive. Mr. Miller stated that he has lived at Heritage Hunt since 2000. Staff was directed to research Mr. Miller's voter record. Mr. Miller stated that one of two things happened. If it was a clerical error he understood how that can happen but he was also concerned about voter fraud. The Chairman explained the VERIS database and the challenges associated with administration of records this election season. The Chairman further explained that Mr. Miller would be sent a letter regarding the determination of his provisional ballot. Mr. Miller was thankful for the Board's time.

The Provisional Ballot meeting was called into recess to break for lunch.

At 12:42pm the Provisional Ballot meeting was called back into order to hear from information from another voter, Ms. Jennifer Morales to speak to the Board. The motion to reconvene was made by Chairman Williams and seconded by Vice Chairman Reynolds. Ms. Morales stated that she had previously lived in Maryland and had registered online last month. She reported to Yorkshire to vote, was not found on the pollbook and was offered a provisional ballot which she cast. Ms. Morales did not remember the exact date on which she went online to register. The Chairman explained that she would be sent a letter regarding the determination of her provisional ballot. Ms. Morales thanked us for her time.

A motion was made to recess the Provisional Ballot meeting by Chairman Williams at 12:49pm, seconded by Vice Chairman Reynolds.

At 3:20pm the Provisional Ballot meeting reconvened, the motion was made by Chairman Williams and seconded by Vice Chairman Reynolds. A young voter appeared with her mother to discuss her provisional ballot. The voter could not be found in the pollbook and a voter with a similar name has a record in Virginia Beach. She presented the Board with copies of her Driver's License, her Social Security card and her Voter Registration notice. The Registrar took these documents to keep with the provisional ballot research. The voter stated that she had voted in the March 1 Presidential primary with no problems. The Chairman explained the VERIS system and the challenges with the state database. The voter was informed that she would receive a letter regarding the determination of her provisional ballot. The Chairman thanked the voter for her time and commended her for bringing the copies for the research. The voter's mother was also thankful for the Board's time and attention to the matter.

The Provisional Ballot meeting was called back into recess at 3:33pm by Chairman Williams, seconded by Vice Chairman Reynolds.

At the conclusion of the day, November 9, 2016 there was a motion made by Chairman Williams to recess the Provisional Ballot meeting and to reconvene at 10:00am on Thursday November 10. The motion was seconded by both Vice Chairman Reynolds and Secretary Scarborough.

PROVISIONAL BALLOT MEETING CONTINUED
DAY 2 NOVEMBER 10, 2016

The meeting was called back into order by Chairman Williams at 10:53am, seconded by Vice Chairman Reynolds.

The Provisional Ballot meeting continued, at 11:57am there was a motion made by Chairman Williams to recess for lunch, seconded by Secretary Scarborough.

The Central Absentee Precinct Statement of Results was presented to the Electoral Board by the Chief Officer of Election Duane Martin. The results of the CAP were entered into VERIS by staff.

The Provisional Ballot meeting was re-opened at 3:42pm by Chairman Williams and seconded by Vice Chairman Reynolds.

General Registrar White indicated an email response to ELECT staff Paul Stenbjorn which stated that requests for DMV look-ups be submitted to ELECT no later than 3:00pm on Thursday November 10, 2016. Ms. White indicated via email that the Prince William County Electoral Board and staff would not be able to meet that requirement.

At approximately 5:30pm the board decided to recess the Provisional Ballot meeting to resume at 10:00 on Friday November 11, 2016.

PROVISIONAL BALLOT MEETING CONTINUED
DAY 3 NOVEMBER 11, 2016

The Provisional Ballot meeting reconvened at 10:19am, motion made by Chairman Williams and seconded by Vice Chairman Reynolds.

General Registrar White requested EB discussion on two items, the first was a draft email to all Officers of Election relaying information regarding their pay stipend. The email indicated that new officers needed to responsible for entering their own banking information into the system in order to be paid. The draft email was approved by the Electoral Board via general consent, no motion was made.

The second item was the Midnight Survey, a tool to gather feedback from the Chief Officers post-election day as part of the after action assessment. The Registrar listed several topics on which to gather feedback. The Electoral Board brought up the Chief's Roundtable and asked if this event

was planned. The Registrar stated that this event had not been scheduled. Vice Chair Reynolds suggested getting feedback on the training calendar and whether the current schedule suited the Officers of Election. It was decided to ask the Officers of Election if there was interest in conducting the in person Chief Roundtable discussion.

The Board decided to recess for lunch at 12:24pm, directing staff to reconvene at 1:30pm. The motion made by Chairman Williams and seconded by Vice Chairman Reynolds.

The Provisional Ballot meeting resumed at 1:54pm, motion made by Chairman Williams and seconded by Vice Chairman Reynolds.

General Registrar White requested EB discussion on a third item, two Absentee Ballots returned by a staff member of Birmingham Green, an assisted living facility. The two returned ballots were brought back to the Main Office of Elections on Election Day, however ballots must be returned in person by the voter themselves, not by a caretaker. The two Absentee Ballots were rejected by the Electoral Board.

PROVISIONAL BALLOT MEETING CONTINUED
DAY 4 NOVEMBER 12, 2016

The meeting was called back into order by Chairman Williams at 9:42 am.

The meeting was called to recess at 12:50pm and reconvened at 1:45 pm.

A Verity Scan was set up to accept Provisional Ballots. The Provisional Statement of Results was prepared by the Electoral Board. Director of Elections White added the counted provisional votes to the election results and prepared the Abstracts for signature by the EB members.

The meeting was adjourned by Chairman Williams at 4:08pm.

Robin P. Williams
Chairman

Jane M. Reynolds
Vice Chairman

Keith A. Scarborough
Secretary

Date: 1/23/2016 - mlw